

## ROUND TABLE TEAMS FOR 2008/ 09

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|--|---|
| <b>Santa Collection Team (ho ho ho!)</b> | <b>Things team responsible for ...</b>  |
| Stephen Dolan ( Team leader)             | Organise Santa collection (rota, bank money, check sleigh & Santa suits in suitable condition) <b>All members involved with collection!!</b>          |
| Finlay Erskine                           |   |
| Ian Morrison                             |   |
| Tom Stewart                              |   |
| Thomas Hudson                            |   |
| Paul Hopwood                             |   |
| <b>Children's Christmas party</b>        | <b>Things team responsible for ...</b>  |
| James McCallum ( Team leader)            | Set date, book facility, DJ, Special guest, party food for kids & presents (usually selection boxes), establish numbers                               |
| Paul Hopwood (DJ)                        |   |
| Colin Bell ( Santa)                      |   |
| Robin McAdam                             |   |
| <b>Membership</b>                        | <b>Things team responsible for ...</b>  |
| Malcolm Brebner ( Team leader)           | Develop new & innovative ways of recruiting new members.  |
| Robin McAdam                             |   |
| Ian Morrison                             |   |
| Tom Stewart                              |   |
| <b>Web</b>                               | <b>Things team responsible for ...</b>  |
| Paul Diamond ( Team Leader/ Web Master)  | Get Linlithgow RT web site up and running. Maintain & develop site.   |
| Alan Evans                               |   |
| Stuart Milne                             |   |
| Robin McAdam                             |   |
| <b>Marches magazine publication</b>      | <b>Things team responsible for ...</b>  |
| Donald Morrison ( Team Leader )          | Organise magazine! Sponsorship, Adverts, (big & new accounts), Articles, Running & judging schools competition & book tokens, Magazines in shops etc. |
| Duncan Turner                            |   |
| Alan Evans                               |   |
| Angus Campbell                           |   |
| Paul Diamond                             |   |
| Stuart Thompson                          |   |
| <b>Marches magazine distribution</b>     | <b>Things team responsible for ...</b>  |
| Neil Jamieson ( Team Leader)             | Organise rota, distribution of mags, bank money; update members <b>All members involved with selling magazines!</b>                                   |
| Tom Stewart                              |   |
| Malcolm Brebner                          |   |

|                                    |  |
|------------------------------------|--|
|                                    |  |
| <b>School Football Competition</b> | <b>Things team responsible for ...</b>   |
| Ian Morrison (Team Leader)         | Organise medals, book pitches, co-ordinate with local teams – times etc. Arrange referee & crowd control. Set up pitches and league!   |
| Angus Campbell                     |  |
| Neil Jamieson ( Advisor)           |  |
|                                    |  |
| <b>Fun Day</b>                     | <b>Things team responsible for ...</b>   |
| Jamie Arnott ( Team Leader )       | Book inflatable, bouncy castle, children's entertainer & pa system , liaise with rugby club, arrange stalls, Deacons Court Provost for opening, advertising, new banners/signs , collect money and bank, organise assault course, book fire engines, police, ice cream ( Cabs usually donate) Ensure winners of assault course receive cheque and pay inflatable folk and bank money. Publicity, All to pray for good weather! New signage. Manage budget. <b>All members involved on the day!</b> |
| Laurie Boles                       |  |
| Paul Hopwood (Advisor)             |  |
| Dave Lawson                        |  |
| Stuart Milne                       |  |
| Richard Nelson                     |  |
| <b>Marches Day Arrangements</b>    | <b>Things team responsible for ...</b>   |
| Finlay Erskine ( Team Leader )     | Arrange breakfast, lunch, bus (liaise with 41 Club), flower button holes, 2 bottles of whisky (Chairman & vice-chairman to hand over to Deacons Court at Town Breakfast) Flag standard (newest member to carry – ensure they know) Keep a note of attendees for Secretary & Treasurer.   |
| Laurie Boles                       |  |
| Dave Lawson ( Advisor)             |  |
| <b>Float</b>                       | <b>Things team responsible for ...</b>   |
| Andrew Heald ( Team Leader)        | Set theme, book RT with Deacons Court, co-ordinate members input on day, H& S etc.   |
| Tom Stewart                        |  |
| Ian Morrison                       |  |
| Richard Nelson                     |  |
|                                    |  |
| <b>Street Fair</b>                 | <b>Things team responsible for ...</b>   |

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|---|---|
| Stuart Milne ( Team Leader )              | Book event via Deacons Court, arrange tables banners, animals mag selling etc<br><b>All members involved on the day!</b>  |
| Paul Hopwood                              |   |
| Colin Bell                                |   |
| Alan Evans                                |   |
|   |   |
| <b>Charter dinner?</b>                    | <b>Things team responsible for ...</b>  |
| James McCallum ( Team Leader)             | HUGE!! There is a folder & spreadsheets. Establish date in 2010, start to organise event, venue, speakers manage budget etc   |
| Finlay Erskine                            | ( see info provided by RT HQ)   |
| Paul Diamond                              |   |
| Laurie Boles                              |   |
| Thomas Hudson                             |   |
|   |   |
| <b>The 'big tent' event</b>               | <b>Things team responsible for ...</b>  |
| Paul Hopwood ( Team Leader)               | Budget & event mgt, publicity, marketing, ticket sales, booking entertainment, 'house mgt', catering /drinks (done in partnership with rugby club) tidying up.  |
| Jimmy Gillies                             |   |
| Robin McAdam                              |   |
| Stevie Dolan                              |   |
|   |   |
| <b>Burns Night</b>                        | <b>Things teams are responsible for.....</b>  |
| James McCallum ( Chieftain o the RT team) | Liase with 41. Book venue, speakers, piper, accordion/music, recitations incl. To a Haggis, print tickets & programme (set price) organise catering (incl reception drink, top table whisky, drambuie? & wine?), sell tickets & catch the haggis the night before. Templates for balances & programme available |
| Tom Stewart                               |   |
| Tom Hudson                                |   |
| Malcolm Brebner                           |   |
|   |   |